

MINUTES FROM THE ANNUAL MEETING INCORPORATING AN ORDINARY MEETING OF MID-WHARFEDALE PARISH COUNCIL IN ASKWITH VILLAGE HALL HELD ON 14TH MAY 2026 AT 7.45 PM

(Bold denotes Annual Meeting)

PRESENT:

Cllr C Shepherd	:	Askwith (Chair)
Cllr J Crossley	:	Weston (Vice Chair)
Cllr M Whitley	:	Askwith
Cllr F Caton	:	Weston
Cllr K Chivers	:	Nesfield/Langbar
Cllr S Ellis	:	Nesfield/Langbar
Cllr E Broderick	:	Denton
Amanda Overend	:	New Clerk

In Attendance

Mrs B Shaw	:	Clerk
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Members of the public attending the meeting

None

77/01 ELECTION OF OFFICERS

- 1.1 Cllr Shepherd was elected as Chair for 2026/27. This was proposed by Cllr Crossley seconded Cllr Whitley and unanimously resolved.
- 1.2 Cllr Crossley was elected as Vice Chair for 2026/27. This was proposed by Cllr Whitley seconded Cllr Caton and unanimously resolved.

77/02 ACCEPTANCE OF OFFICE AND DECLARATION OF INTEREST

- 2.1 Chair Cllr Shepherd signed an acceptance of office.
- 2.2 Vice Chair Cllr Crossley signed an acceptance of office.

77/03 APOLOGIES

Mr P Robisonson	:	Denton
Mr D Powell	:	Middleton

77/04 DECLARATION of INTERESTS

None declared

77/05 PUBLIC SESSION

No members of the public were present.

77/06 MINUTES:

Minutes of the Ordinary Meeting held on 12th February 2026 having been circulated were proposed Cllr Crossley, seconded Cllr Chivers, and unanimously resolved as a true and correct record. These were then duly signed by the Chair.

7.1 North Yorkshire Council Matters

Cllr Hull did not attend the meeting

The Chair explained that agenda items 7 and 9 would be dealt with together under the Mid Wharfedale Parish Council objectives. Each objective would be split into ongoing issues and actions from the previous meeting and discussion agenda items that Cllrs had raised to be addressed at this meeting.

7.2 Improving the health of heather peat moorlands

7.2.1 Ongoing issues and actions from previous meeting.

Cllr Shepherd asked that Sir Julian Smith's letter about GB Energy is circulated to councillors.

ACTION: Clerk to forward letter via email.

7.2.2 New discussion items

Cllr Chivers asked if Cllr Shepherd would be interested in meeting Simon Rose from Nesfield who has expertise and an interest in moorlands.

ACTION: Cllr Chivers to facilitate a meeting.

7.3 Identifying land for biodiversity improvement

7.3.1 Ongoing issues and actions from previous meeting.

Commuted Sums

Cllr Shepherd confirmed that Askwith were putting together an application for monies for a joint project between the school and parish council for information and educational signage and native tree planting. The school have agreed to match any funds received from commuted sums.

Nidderdale National Landscape

Cllr Shepherd and Cllr Chivers have met with Joseph Haywood from NNL and a planting project for verges will start soon in Askwith, Nesfield and Weston. Cllr Shepherd confirmed that NNL will also work on private land.

ACTION: Clerk to forward email about ordering planting plugs to Cllr Shepherd.

7.3.2 New discussion items

Cllr Shepherd confirmed that she had sent out the draft biodiversity policy template and had not received any amendments. She has completed it. The policy was put up for adoption by the parish council. Proposed Cllr Chivers, Seconded Cllr Crossley and unanimously resolved.

ACTION: Clerk to load the policy onto the website.

ACTION: Projects for next year to be an agenda item for discussion at the August meeting.

7.4 Identifying ways to slow water flow

7.4.1 Ongoing issues and actions from previous meeting.

There were no action points from the last meeting.

7.4.2 New discussion items

Cllr Caton raised concerns about how Yorkshire Water are not adequately reinstating the roads following repair work. Cllr Boderick agreed that this was the case on recent works on Carters Lane, Middleton.

ACTION: Cllr Broderick to send photos, W3W position of repairs and contact details for Yorkshire Water. Clerk to prepare and send a letter to Yorkshire Water.

7.5 Road safety, repairs, drains and verges

7.5.1 Ongoing issues and actions from previous meeting.

Speed Issues in the Parish

An email was sent to Cllr Hull regarding speed and highways issues following the February meeting. No response was received. Following this a letter of complaint was sent to Richard Flinton CEO, Karl Battersby (Director Business and Environmental), Barrie Mason (Highways and infrastructure) Chris Blackburn (Highways) Nathan Hull, NYC police, Mayors Office and Julian Smith MP. An invitation has been received from Julian Smith MP for representatives of MWPC to make an appointment for his Askwith surgery to discuss this in more detail. A letter has also been received from the Mayor encouraging MWPC to continue to pursue these issues.

ACTION: Clerk to respond to Julian Smith to arrange an appointment and to forward the letter that was received from the Mayor to all Cllrs.

Nesfield Village Sign

No communication has been received from Cllr Hull regarding legislation on positioning of signs. No further action at this point.

7.5.2 New discussion items

It was agreed that Cllr Hull should be contacted to ask what he considers to be the best way to communicate our issues to him if he is unable to attend meetings.

ACTION: Cllr Shepherd to contact him.

An invitation has been received from Highways to the parish workshop sessions which are attended by NYC teams. Cllr Shepherd asked if anyone would like to attend on behalf of MWPC. Cllr Chivers and Cllr Whitely asked for information regarding session dates and times.

ACTION: Clerk to send email invitation and arrange attendance.

Cllr Whitley reported that the drains between Askwith and Weston have still not been jetted. He and Cllr Shepherd asked for another email to be sent to Melisa Burnham (Area Manager – Area 6) to ask when this will be done.

ACTION: Clerk to gather all previous emails and send another to follow this up.

Verge Cutting

It was proposed, Cllr Caton and seconded Cllr Crossley that Gary Nutall would be contacted and asked to do the hedge/verge cut for the Parish in July/August.

ACTION: Cllr Shepherd to contact Gary

7.6 Creation of cycle, walking and riding paths

7.6.1 Ongoing issues and actions from previous meeting.

The meeting with Arrietty Heath took place and a final response, which withdrew some objections, has been agreed and sent to her.

7.6.2 New discussion items

There were no new items for discussion

7.7 Updating of Policies and Procedures/ Procedural issues

7.7.1 Ongoing issues and actions from previous meeting.

The policies which had been sent round for comment (Financial Regulations, Financial Risk Assessment and Data Protection policy) were adopted. Proposed Cllr Crossley and seconded Cllr Shepherd.

ACTION: Clerk to load these policies onto the website.

7.6.2 New discussion items

The next policies to be reviewed were agreed as: Financial Risk Assessment and General Risk Assessment. The Clerk also advised that policies would need to be reviewed and updated where necessary in February.

ACTION: Clerk to begin work on risk assessments.

Clifton and Newall – Community Governance Review

The Clerk handed out questionnaires from Harriet Clarke (Senior Democratic Services Officer) who had asked if the Cllrs could complete them as the response to the second stage of the review has been low. Cllr Shepherd felt that these questionnaires needed to be distributed to residents of Newall and Clifton.

ACTION: Clerk to feedback back to Harriet.

Subscriptions for the year

It was agreed that MWPC would continue to subscribe to Yorkshire Local Councils Associations. It was also acknowledged that the new Clerk may subscribe to the Society of Local Clerks for training purposes. Proposed Cllr Crossley, seconded Cllr Caton.

77/08 CLERKS REPORT

Duties since 12th February meeting: Dealing with emails. Writing minutes and forming agendas. Circulating and responding to planning matters. Following up items from the last meeting. Preparation of accounts for internal audit. Updating website. Working on policies and procedures. VAT Claim. Preparing invoices and cheques. Supporting recruitment of new clerk. Preparing for handover to new clerk. Proposed Cllr Crossley, seconded Cllr Whitely.

77/10 ACCOUNTS

- 10.1** The Annual Internal Audit report for 2025/2026 was presented to the meeting. It was proposed by Cllr Crossley, seconded by Cllr Whitley and it was unanimously resolved to accept these.
- 10.2** The audited account statement for 2025/2026 was presented to the meeting. It was proposed by Cllr Crossley, seconded by Cllr Caton and it was unanimously resolved that this should be accepted.
- 10.3** The Annual Governance Statement for 2025/2026 and Certificate of Exemption was discussed and agreed. It was proposed by Cllr Crossley, seconded by Cllr Caton and it was unanimously resolved that this should be accepted. Minute reference to be inserted in the relevant sections.

The period for the exercise of public rights was set as Wednesday 3 June 2026 to Tuesday 14th July 2026

- 10.4** The following expenditure and income were then approved. Proposed Cllr Crossley, seconded Cllr Caton.
There was a discussion about online banking and the Clerk holding a direct debit card/ credit card for regular payments such as the MWPC Microsoft account and payroll. It was agreed that this was a good idea and the Chair, Cllr Whitley and Cllr Robinson (absent from the meeting) should be responsible for releasing payment. Cllr Whitley and Robinson currently oversee internal financial management.
ACTION: Clerk to investigate and set up.

Mid Wharfedale Parish Accounts 14th May 2026

Barclays

Bank balance 12/05/26 £5,465.62

Income during period February - May

Precept (included) £3,750.00

Balance	12/05/26	£5,465.62	£5,465.62
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Skipton Building Society

Balance	01/01/2026	£6,016.82	
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Income (interest)	01/01/2026	£155.42	
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Total	01/01/2026	£6,172.24	£6,172.24
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£11,637.86

Cheques to be signed 14th May 2026

J Greenway Accountancy Services	(1069)	£80.00
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H.C. Shepherd

(reimburse for Ilkley Chat job advert)	(1070)	£20.00
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Clare Smith Internal Audit)	(1071)	£55.00
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YLCA Subscription	(1072)	£364.00
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Askwith Village Hall 16.3.26

(Internal Financial Control meeting)	(1073)	£20.00
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Askwith Village Hall 28.4.26 (Interviews)	(1074)	£52.00
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Askwith Village Hall 14.5.26	(1075)	£52.00
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A Shaw Clerk wage (April)	(1076)	£274.96
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A Shaw Clerk expenses	(1077)	£272.89
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£11,637.86

(£1,190.85)

Total held by MWPC

£10,447.01

77/11 EMAILS

ACTION: Cllrs Crossley and Powell to set up new email addresses and contact the Clerk if help is needed.

ACTION: Clerk to contact Cllr Broderick to set up new email address.

77/12 PLANNING MATTERS

The planning sheet was circulated.

Ref	Date Received	Address	Planning No	Planning Request	Response Due	PC Response	Decision	Date of outcome
585A APPEAL	13/08/2025	Elm Tree House Smithy Farm West Lane Askwith Otley North Yorkshire LS21 2HX	APP/U2750/W/25/3 370188	Planning application for construction of 2 detached houses with attached garages, conversion of outbuilding to self-contained dwelling, single store rear extension, detached garage, front porch, re-configured side lean-to And garden pavilion to elm tree house including new shared vehicular access and associated landscaping	12/09/2025	SENT		
596D	15/08/2025	Willow Hill Farm Smithy Lane Denton North Yorkshire LS29 0HL	25/02796/LB	Listed Building Consent for the extension of existing dwelling and conversion of neighbouring barns to create additional accommodation. Formalising of parking area, installation of air source heat pump and erection of steps and walls.	08/09/2025	A		
596D	26/08/2025	Lane End Farm Lane End Farm To Hollingley Farm Denton North Yorkshire LS29 0HP	25/02637/LB	Listed Building Consent for the removal of existing internal pool and installation of new leisure space, new internal partitions and access doors and fireplace	19/09/2025	D	GRANTED SUBJECT TO CONDITIONS	09/10/2025
597N	27/08/2025	Nesfield Cottage Nesfield Lane To Grooms Cottage Nesfield North Yorkshire LS29 0BW	25/02406/FUL	Demolition of lean-to workshop and construction of single storey side extension	20/09/2025	C	GRANTED SUBJECT TO CONDITIONS	09/10/2025
592M APPEAL	09/10/2025	Land At Carter's Lane Middleton Ilkley LS29 0DH	25/01942/OUT	Outline application for the erection of 1no. self-build dwelling with all matters reserved except from access and layout	07/11/2025	None		
593D	30/10/2025	1 And 2 School Row Denton Road Denton North Yorkshire LS29 0HG	25/03334/FUL	Installation of two Air Source Heat Pumps	23/11/2025	A	Application Permitted	11/02/2026
594D	30/10/2025	1 And 2 School Row Denton Road Denton North Yorkshire LS29 0HG	25/02827/LB	Listed Building Consent for the Installation of two Air Source Heat Pumps (ASHP)	23/11/2025	A	Application Permitted	11/02/2026
595M	12/11/2025	5 Carters Lane Ilkley Bradford LS29 0DQ	25/03755/FUL	Demolition of existing Sun lounge and erection of new (replacement) Sun lounge. New front porch.	06/12/2025	A	Application Permitted	07/01/2026
596M	18/11/2025	Home Farm Carters Lane Middleton Ilkley LS29 0DQ	25/03953/DVCON	Section 73 application for the Variation of Condition 2 (Approved Drawings) of Planning Permission 19/00597/FUL (Demolition of existing extensions and porch. Erection of two storey and single storey extensions, and a porch) to alter fenestration. Permission HG2C23/04357/DVCON (Variation of Condition 2 (approved plans- alterations to fenestration, roof and cladding) of planning application 22/04302/DVCON Variation of condition 19 (annex) of 22/01420/FUL to allow annex to be used as ancillary accommodation to approved Property 2) to allow an extension to Property 1.	12/12/2025	C	Application Permitted	07/01/2026
597D	20/11/2025	4 Church Row Denton North Yorkshire LS29 0HQ	25/04064/TPO	Crown lift (to 3m) of 1 no. Silver Birch tree (T1) under Tree Preservation Order 51/2024	14/12/2025	A	Application Permitted	07/01/2026
598D	04/12/2025	Willow Hill Farm Smithy Lane Denton North Yorkshire LS29 0HL	25/02651/FUL	Extension of existing dwelling and conversion of neighbouring barns to create additional accommodation. Demolition of existing barn and creation of new orchard. Formation of parking area, installation of air source heat pump and erection of steps and walls	28/12/2025	A		
599A	09/12/2025	Land At Bankfoot Farm Bankfoot High Snowden North Yorkshire LS21 2NJ	25/04079/PNA	Steel framed agricultural building to match existing buildings	01/01/2026	A	Permitted Prior Notification	07/01/2026
600A	16/12/2025	Ibbotson Farm Askwith Village Askwith North Yorkshire LS21 2HX	APP/U2750/W/25/33	Construction of kennels with formation of a fenced enclosure (retrospective)	14/01/2026		Appeal Refused	
601D	06/01/2026	Horseshoe Barn Denton Road Denton North Yorkshire LS29 0HU	25/04190/DVCON	Section 73 application for the variation of condition 2 (Approved drawings) of planning permission 25/01334/FUL Householder application seeking a single storey extension and erection of a garage as well as other minor alterations, including the rerouting of the driveway.	30/01/2026	A	Application Permitted	10/01/2026
602M	12/01/2026	Cherry Bank Hunger Hill Middleton North Yorkshire LS29 0DP	25/04566/FUL	Removal of prefabricated garage and its replacement with new detached triple garage	05/02/2026	C	Application withdrawn	04/03/2026
603A	14/01/2026	Ground Floor Flat 4 Rhydding View Askwith North Yorkshire LS21 2JD	25/04644/FUL	Proposed replacement of existing Conservatory with Sun Room	07/02/2026	D		
604A	19/01/2026	Rookery Barn Low Hall Farm Askwith Moor Road To Carr Farm Low Snowden North Yorkshire LS21 2NQ	25/04485/PNA	Creating a series of ponds to provide a wildlife habitat	12/02/2026	D	Permitted Prior Notification	05/03/2025
605W	29/01/2026	14 Throstle Nest Close Weston North Yorkshire LS21 2RR	26/00372/FUL	Erection of single storey front and rear extensions. Conversion of garage to provide additional living space. Alterations to fenestration. Installation of gates to rear of property	22/02/2026	A	Application Permitted	12/03/2026
606N	28/01/2024	West Hall Farm Barn West Hall Nesfield North Yorkshire LS29 0BX	26/00268/FUL	Erection of a single-storey glazed link extension, conversion of the garage to living accommodation, including the formation of doorways and alterations to fenestration	21/02/2026	A	Application Permitted	09/03/2026
607D	23/02/2026	Hardistys Farm Denton Road Denton North Yorkshire LS29 0H	25/03239/FUL	Replacement of septic tank with package waste treatment plant, discharging directly into watercourse	19/03/2026	A	Application Permitted	28/04/2026
608M	25/03/2026	Rose Cottage Hunger Hill Middleton North Yorkshire LS29 0DP	26/01146/FUL	Construction of Replacement Dwell	18/04/2026	A		
609M	26/03/2026	Low Ling Park Farm Hardings Lane Middleton North Yorkshire LS290EG	26/01347/CLEUD	Certificate of Lawfulness for existing change of use of land to domestic garden	19/04/2026	A	Lawful Development Certificate permitted	24/04/2026
610D	30/04/2026	Horseshoe Barn Denton Road Denton North Yorkshire LS29 0HU	26/01965/ful	Two storey side extension and single storey rear extension to existing dwelling, reouting of driveway & associated hard and soft landscaping	24/05/2026	A		

70/13 WEB SITE

Updating of the website is ongoing.

70/14 MEMBERS POINTS OF INFORMATION

None.

Date for the meetings in 26/27 are:

13th August 2026

12th November 2026

11th February 2027

13th May 2027

The meeting was declared closed at 9.15pm.

Passed as a true and correct record Chairman

Date

