

PRESENT:

Dr J Crossley	:	Weston (Chairman)
Mr Broderick	:	Denton
Mr F R A Caton	:	Weston
Mrs S Ellis	:	Nesfield/Langbar
Mrs J Olby	:	Nesfield/Langbar
Mr D Powell	:	Middleton
Mrs C Shepherd	:	Askwith
Mr M Whitley	:	Askwith

In Attendance

Mr N Hull	:	NYCC Cllr
Mr N Pullan	:	Clerk
Mrs C Smith	:	New Clerk

Members of the public attending the meeting

Mr A Barnett Mr S Hearnshaw

64/01 APOLOGIES:

Cllr K Chivers (holiday)
Cllr J Bush (illness)
Cllr C Marston (family and holiday)

64/02 DECLARATION ON INTERESTS

Cllr Ellis ref Scarr House Nesfield.
Cllr Broderick ref Home Farm Middleton.

64/03 PUBLIC SESSION

Discussion on the Common Land in Nesfield and point raised by member of the public saying they had appointed a company to fell the only tree not covered by the recent TPO.

64/04 MINUTES:

Minutes of the Annual and Ordinary Meeting held on 18th August 2022 having been circulated were proposed Cllr Whitley seconded Cllr Caton and unanimously resolved as a true and correct record. These were then duly signed by the Chairman.

64/05 MATTERS ARISING FROM THE PREVIOUS MEETING

- 5.1 Clerk vacancy has now been filled. The new appointee is Clare Smith.
- 5.2 Nesfield Common Land. Discussed at length. Cllr Hull advising MWPC to write to NYCC and claim no responsibility for CL501 as previously discussed.
- 5.3 Weston Seat – the clerk had received 3 quotes – Glasdon £741.42, David Ogilvie Engineering £792 and Barriers Direct (from web and seat smaller) £528. All subject to VAT. After a short discussion it was proposed Cllr Caton seconded Cllr Shepherd resolved unanimously that MWPC purchase a seat from Glasdon. It was further discussed about a plaque – the cost of this would

- be £92.17. Proposed Cllr Shepherd seconded Cllr Whitley and resolved unanimously.
- 5.4 Weston Notice Board – Clerk had investigated costs – Notice Board Company £498.50, Green Barns Ltd £457.65 and KBS £403. All including to VAT. After a short discussion it was agreed to purchase a new notice board for Weston to be sited adjacent to the triangle from KBS. This was proposed Cllr Whitley seconded Cllr Caton and resolved unanimously.
- 5.5 Denton Notice Board – item to be discussed at a future meeting.
- 5.6 Highway matters –1) flooding at Hunger Hill, Middleton (blocked soakaway). 2) Poor road surface, Hardings Lane, Middleton. 3) Lack of road reflectors, Hardings Lane, Langbar. 4) Raised manhole cover, Weston. All to be reported to Highway by the Clerk.

64/06 CLERKS REPORT

Duties since 20th August 2022 meeting. Dealing with phone calls, emails and correspondence. Receiving and sending emails and posting notices. Article for Church magazine, writing minutes and formal agendas. Following up items from the last meeting including planning matters and highway issues. Dealing with Common Land issues at Nesfield. Working with Cllr Shepherd in relation to Clerk vacancy. Updating all MWPC policies. Providing budget details for 2023/24. Sorting HMRC issues. Getting quotes for seats and notice boards. At the November meeting the update of existing MWPC policies will be on the agenda. Some new employment policies are also on the agenda, a copy of these will arrive by email on Monday for you to have a look at.

A big thank you has to go to Vice Chair Cllr Claire Shepherd for all the work she has put into finding a replacement Clerk. To get up to speed with modern employment requirements, receiving 9 applications and interviewing 3 candidates for the vacancy (thanks to Cllr James Bush for helping Claire complete the interviews) was a bit of a task! The new Clerk Clare Smith will be at the meeting.

64/07 DISCUSSION ITEMS

- 7.2 En block updating the existing MWPC policies, Standing Orders, Procedures & Policies, Financial Regulations, Financial Risk Assessment, Code of Practice for Handling Complaints, Freedom of Information Publication Scheme, Freedom of Information Cost, Risk Assessment, Code of Conduct, GDPR policy, Zoom meeting policy. Used ACAS and parish council templates. Proposed Cllr Powell seconded Cllr Shepherd and unanimously resolved.
- 7.3 Adopting employment equality, diversity and inclusion policy. Proposed Cllr Broderick seconded Cllr Shepherd and unanimously resolved.
- 7.4 Adopting employment disciplinary procedure. Proposed Cllr Ellis seconded Cllr Shepherd and unanimously resolved.

- 7.5 Adopting employment grievance procedure. Proposed Cllr Shepherd and seconded Cllr Broderick and unanimously resolved.
- 7.6 The appointment of the internal auditor was discussed. It was proposed Cllr Olby, seconded Cllr Caton and unanimously resolved that Yorkshire Internal Audit Services could be appointed for the 2022/2023 year.
- 7.7 Web site annual renewal. No communication from the company despite several emails from Clerk and maintenance fee of £150 still not invoiced. Risk that the website might fall over if the company no longer exist. Continue as is and monitor. Proposed Cllr Caton seconded Cllr Olby and unanimously resolved.
- 7.8 Precept 2023/2024. The Clerk had prepared budgets for the previous year and next year's costing. After a discussion it was agreed that the Precept should increase by 4.5% to cover the increase in various costs making the 2023/2024 Precept £5000.00 this was proposed Cllr Whitley, seconded Cllr Powell and unanimously resolved.
- 7.9 HBC bin at Denton. Very large bin which is now emptied by a small wagon rather than the bin men. Larger bin means emptying less, more hygienic for emptying and less cost. Query as to whether it could be moved to the bottom lay by. Clerk to write to HBC to for its relocation.
- 7.10 MWPC asset register. Computer and Photocopier added. Proposed Cllr Ellis, seconded Cllr Broderick and unanimously resolved.
- 7.11 County & Borough Matters. Discussion with Cllr Hull on Common Land CL502 at Nesfield. He will send email to Clerk re: the tree and danger. New Unitary council will remain in Northallerton as this is the only council chamber being large enough to hold 90 councillors. Council tax harmonization – may go up by 5%. Cllr Hull also provided update to council tax changes and charges.

64/08 ACCOUNTS

- 8.1 The following expenditure and income were then approved.

Barclays

Bank statement 20/10/22	6407.32		
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Income

NIL

Balance	6407.32		6407.32
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Skipton Building Society

Balance	2/1/22	5626.98	
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Total		5626.98	
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Total			12034.30
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Cheques to be signed at 24th November meeting 2022

Askwith Village Hall	(934)	30.00	
N Pullan Clerk wage	(935)	208.80	
N Pullan Clerk wage	(936)	208.80	
N Pullan Clerk wage	(937)	208.80	
N Pullan Post expenses	(938)	137.30	
HMRC (Tax)	(939)	21.00	
Nesfield Village Fund (grass cutting)	(940)	100.00	
		914.70	(914.70)
		Total held by MWPC	<u>11119.60</u>

64/09 CORRESPONDENCE:

Various items of information have been forwarded to all Councillors via email. Confirmation from the 20's Plenty that MWPC had joined the campaign Clerk confirmed that the HBC wildflower seed had arrived in the post and passed on to Cllr Whitley who had agreed to deal with the planting. It was noted that due to HBC cut backs this will probably be the last year of this scheme.

64/10 PLANNING MATTERS

Langbar with Nesfield

Planning Applications

6.128.5.J.FUL (527L)	Black Hill House Langbar – Two storey extension PC Letter D	Granted	16/11/22
6.128.84.FUL (528N)	Scarr House Nesfield - Internal alterations and external works PC letter C	Pending	

Tree preservation order

TPO 5.2022 (520N)	Hawksworth House Nesfield
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Middleton Parish

Planning Applications

6.129.50.DVCON (524M)	East Moor House Farm PC letter A	Various alterations to previous planning Pending
6.129.20.J.DVCON (529M)	Home Farm Middleton PC letter to be decided as planning due back 8/12/22	Variation of planning to annex

Denton

Planning Applications

6.130.47.I.FUL (510D)	Home Farm Denton PC letter A	2 story extension & roof light Refused 27/09/22
6.130.59.J.LB (525D)	Denton Hall Rd to Church Farm – Internal/external works to Hall PC letter C	Pending
6.130.59.I.FULMAJ (526D)	Denton Hall Hotel – Change of use Hall, Stables, Coach House PC letter C	Pending

Tree preservation order

TPO 15/2022 (521D)	St Helens Church Denton
TPO 51/2022 (522D)	Pear Tree Cottage Denton

Pear Tree Cottage

Cllr Brodrick had been approached by Denton villagers regarding the pear tree at Pear Tree Cottage Denton overhanging onto the road causing concern for high-sided vehicles. Clerk asked to write to Mr and Mrs Beattie, owners of the tree to rectify the concern. It should be noted this tree has a TPO but works can be done on the tree up to a maximum height of 5.2m without application to the planners.

Askwith

Planning applications

6.131.25.J.FUL (513A)	White House Farm PC letter A	Erection of 4 holiday cottages Granted 05/09/22
6.131.15.U.FUL (514A)	Low Hall Farm PC letter A	Single story extension Granted 27/09/22
6.131.13.E.FUL (515A)	Lane Top Farm PC letter C	Earth bank slurry lagoon Granted 01/09/22
6.131.61.D.FUL (518A)	4 Manor Farm PC letter Nil	Porch, mess room, conservatory Granted 02/10/22

Lane Top Farm

Concern raised over the slurry lagoon and open access to it due to the bridle path which runs alongside it. Safety issue as this needs fencing off due to potential deep water. As work has only just started this to be monitored with the land owner and contacted if required.

