

MINUTES FROM THE **ANNUAL MEETING** INCORPORATING AN ORDINARY MEETING OF THE MID-WHARFEDALE PARISH COUNCIL IN ASKWITH VILLAGE HALL HELD ON 18th May 2023 AT 7.45 PM
(Bold denotes Annual meeting)

PRESENT:

Dr J Crossley	:	Weston (Chair)
Mr R Broderick	:	Denton
Mr F R A Caton	:	Weston
Mrs K Chivers	:	Nesfield/Langbar
Mrs S Ellis	:	Nesfield/Langbar
Mr M Whitley	:	Askwith

In Attendance

Mr N Hull	:	NYC Cllr
Mrs C Smith	:	Clerk
Mr Rohan Akers	:	Member of the public

66/01 ELECTION OF OFFICERS

- 1.1 Cllr Crossley was elected as Chair for 2023/24. This was proposed Cllr Whitley seconded Cllr Caton and unanimously resolved.
- 1.2 Cllr Shepherd was elected as vice Chair for 2023/24. This was proposed Cllr Crossley seconded Cllr Caton and unanimously resolved.

66/02 ACCEPTANCE OF OFFICE AND DECLARATION OF INTEREST

- 2.1 Chairman Cllr Crossley signed an acceptance of office.
- 2.2 Vice Chair Cllr Shepherd unable to sign an acceptance of office due to absence. Clerk will liaise for signature.

2.3 DECLARATION OF INTERESTS

No interests were declared.

66/03 APOLOGIES:

Cllr Olby (family matter)
Cllr Shepherd (family matter)

66/04 PUBLIC SESSION

Rohan Akers was present to be put forward to be co-opted on to the council for the current vacancy in Askwith. He introduced himself and gave some of his background. All voted in favour of his appointment. The relevant forms will be sent to him by the Clerk.

66/05 MINUTES:

Minutes of the Meeting held on 16th February 2023 having been circulated were proposed Cllr Broderick seconded Cllr Chivers and unanimously resolved as a correct record and were then signed by the Chair.

66/06 MATTERS ARISING FROM THE PREVIOUS MEETING

- 6.1 Bin at Denton has not been moved and no response received from NYC. Clerk will email again and item will be moved to general highway matters.
- 6.2 Response to the Draft Parish Charter Consultation was sent back by the deadline of April 12th. Cllr Shepherd and Cllr Chivers sent back responses and comments.
- 6.3 The Public Liability amount was checked by the Clerk following a query from the February meeting on litter picking. The sum is £5 million. Cllr Whitley asked if this covered volunteers or just councillors. Clerk to check the insurance document and email the response.
- 6.4 Cllr Chivers gave an update to the issues with the Common Land at Nesfield. Several items have been reported to planning at NYC including unauthorized buildings and an unofficial bridleway. Clerk to check the status of the outstanding items. Also for item 8.1 – Cllr Hull advised that there had been some disruption and delay to email responses following the formation of the new NYC on 1st April, but this should have been for the first 6 weeks only. Clerk to copy in Cllr Hull on emails if required.
- 6.5 Cllr Hull had advised at the February meeting of budget which was available to spend. Cllr Chivers asked if this could be put towards a new defibrillator for Nesfield as the current one is close to expiry. Cost of £1800 approx. Proposed Cllr Broderick and seconded Cllr Powell. Cost of the unit, installation and VAT to be submitted to Cllr Hull from Cllr Chivers as soon as possible. Full cost can not be met by Cllr Hull so a donation by MWPC of £300 towards this cost proposed Cllr Whitley and seconded Cllr Caton.
- 6.6 Cllr Marston (now resigned) to be removed from Skipton Building Society signatory list. Proposal is to replace with Cllr Shepherd but due to her absence this will be rolled forward to the August meeting. N Pullan assisting with change of signatories with Barclays Bank.

66/07 CLERKS REPORT

Duties since 18th February 2023 meeting:

- Continuing handover and training with Nick Pullan
- Workshop with NYC at Highways office at Boroughbridge in March
- Advertising for councillor vacancy (Askwith)
- Writing minutes and forming agendas
- Follow up of items from the last meeting including planning matters and highway issues – responses have slowed down since new NYC formation on 1st April
- Emails and forwarding on relevant communications
- End of year accounts and audit checks

Cllr Crossley thanked N Pullan for ongoing support.

62/08 DISCUSSION ITEMS

- 8.1 Under Highway matters Cllr Whitley highlighted various issues with potholes and bad roadside verge conditions across the parish. Said it would be useful to meet with an engineer to talk through and show the issues. Clerk advised she had made this request to the Highways team but no reply as yet so will chase. Cllr Hull advised that an extra £6.5m had been allocated to potholes, though the priority for works is based on the volume of traffic at locations. Also advised that there is a new engineer in Area 6 (MWPC) and has been proactive so far so there may be some progress. Cllr Powell said he was unhappy with the response from NYC concerning the slippery sections in Langbar/Middleton. Highways had advised that the road was checked and no fault found. Cllr Hull asked Cllr Powell for the response to be sent on so he could investigate. Cllr Powell to send a photo to the Clerk for the missing width restriction barrier for Langbar Road/Hardings Lane/Slates Lane. This will fall into the Bradford District so Clerk will report once received. Cllr Broderick reported an abandoned car in the lower layby in Denton which has been there for 3 weeks. Spoke to local police who advised this needed to be reported to the council as it is taxed, has valid MOT and has not been reported as stolen. Black golf, registration OE06 LKY. Clerk to report to NYC. Cllrs Ellis and Chivers advised that smaller potholes have been marked in Nesfield though the larger ones have not. Photos to be sent to the Clerk who will report to NYC. Clerk to also chase all previous highways matters.
- 8.2 The MWPC asset list has been updated since January due to the addition of the Weston notice board and the laptop and hard-drive for the Clerk. Proposed Cllr Powell and seconded Cllr Whitley and was unanimously resolved. Cllr Whitley asked if the green in front of the Manor House, Askwith should be on the Asset list. Clerk to check and advise.
- 8.3 Cllr Bush (Denton) has resigned from the post due to a change of employment and will be moving out of the area. Official letter not received so Clerk had emailed to ask for this. Clerk will inform the Vacancy/Electoral team in any case at NYC to start the Vacancy process.
- 8.4 Discussion on the recent BOAT application which covers part of Denton. This has been escalated to Denton resident Peter Chadwick who has thorough knowledge of the area and knows the applicant. Discussion that a restriction could be applied of the BOAT is granted which would restrict motorised vehicles. Cllr Hull has asked Sarah Blakemore (Definitive Map Officer at NYC) for more straight information when assessing these applications as the process can be quite complicated. Cllr Hull will advise if a response is received.
- 8.5.1 Cllr Hull from NYC related various information on the new approach from NYC. Planning meetings will be split between venues in Ripon, Skipton and Pateley Bridge to allow more public attendance. Cllr Hull advised that in July the Rive Nidd is due to be the first river in NYC to receive a safe water bathing licence. This is just the start so will not be the only one and has cross party support to put pressure on to take action for cleaning up rivers. Cllr Powell queried those locations which have wheelie bins for recycling and waste versus the boxes. Cllr Hull explained this was due to the fleet available and how they are allocated to routes for accessibility. This is being reviewed though is a question of money.

- 09.1** The Annual Governance Statement for 2022/2023 and Certificate of Exemption was discussed and agreed; it was proposed Cllr Powell, seconded Cllr Whitley and unanimously resolved that this should be accepted. Minute reference to be inserted into the relevant sections.
- 09.2** The internal audited accounts and notes for 2022/2023 were presented to the meeting and it was proposed Cllr Whitley seconded Cllr Broderick and unanimously resolved to accept these.
- 09.3** The audited account Statement for 2022/2023 was presented to the meeting and it was proposed Cllr Chivers, seconded Cllr Caton and unanimously resolved to accept these. Cllr Crossley advised of letter received from Yorkshire Internal Audit Services of their retirement from the audit of local councils. Have suggested contacting the Yorkshire Local Council Association for a replacement. Clerk to investigate.
- 09.4** The bank and building society accounts were read out and the following expenditure and income were discussed. These were proposed Cllr Broderick, seconded Cllr Whitley and unanimously resolved. Cllr Crossley advised precept had been received this year in one full payment as opposed to two payments in previous years.

Barclays

Bank statement 28/04/23	7038.22
(Precept paid in 28/04/23)	

Income

NIL

Balance	28/04/23	7038.22	7038.22
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Skipton Building Society

Balance	1/1/2022	5629.79	
Income (interest)	1/1/2023	45.70	
Total	2/1/2023	5675.49	5675.49

12,713.71

Cheques to be signed at 18th May meeting 2023

Josie Greenaway	(956)	60.00	
Yorkshire Internal Auditors	(957)	80.00	
Askwith Village Hall	(958)	30.00	
N Pullan (Support work)	(959)	124.50	
C Smith Clerk wage	(961)	159.40	
C Smith Clerk wage	(962)	199.20	
C Smith Expenses	(963)	169.47	
		(822.57)	(822.57)

Total held by MWPC	11,891.14
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66/10 CORRESPONDENCE:

Councillors kept up to date via email as and when items arise.

Correspondence had been received from Francesca Bridgewater, Chair of the Menston Area Nature Trust regarding the process of acquiring Weston Woods (East Wood, Weston) for the community. Cllr Crossley advised that she had also received a call on this too. As the woods fall with the MWPC area, the Trust are asking that the Parish Council grants some money towards paying off the loan. A discussion was held and the councillors asked that the Trust come to the meeting in August to do a presentation so that a further discussion can be had on the loan status, charity group and ownership. Clerk to invite the Trust to the August meeting.

66/11 PLANNING MATTERS

Langbar with Nesfield

None received for this meeting

Middleton Parish

Planning Applications

6.129.38.B.FUL 2 Carters Lane, LS29 0DQ
Ground floor rear/side extension & associated alterations
(537M) PC letter A (Granted)

*APP/E2734/D/23/3319378 Ling Park Barn, LS29 0EG
(544M) Appeal under S78 against refusal of householder application*

Denton

Planning Applications

6.130.34.B.FUL Smithy Lane, LS29 0HJ
Extension, conversions and alterations
(541D) PC letter A (Granted)

6.130.59.K.FUL Denton Hall, LS29 0HH Solar array resiting and extension
(545D) PC letter D (Pending)

6.130.61.FUL Horseshoe Barn, LS29 0HU Extension, car port, landscaping
(546D) PC letter D (Pending)

Askwith

Planning applications

6.131.13.F.FUL Lane Top Farm, LS21 2HX New agricultural building
(540A) PC letter A (Granted)

6.131.17.FUL (534A)	Askwith Arms PC letter C	Removal of conservatory, extension (Granted)
6.131.34.O.FUL (535A)	Quaker Cottage PC letter A	Installation of solar panels in field (Granted)

Weston

Planning applications

6.139.165.FUL (539W)	11 Throstle Nest Close enlargement of outbuilding PC letter A	Rear extension, retrospective Granted 01/03/23
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66/12 WEB SITE

Minutes and agendas uploaded with some additional events added onto the schedule and timetable.

66/13 MEMBERS POINTS OF INFORMATION

Cllr Bush resigned earlier this month due to new employment and moving out of the area.

Cllr Broderick advised of a possible replacement and will provide details in due course once the vacancy is advertised.

General concern raised on the state of the highways across the parishes. Clerk to follow up on faults already reported.

There being no further items for discussion the following dates were agreed for future meetings.

17th August 2023

16th November 2023

The meeting closed at 9.03 pm.

Passed as a true and correct record Chairman

CS final

Date