

MINUTES FROM THE ORDINARY MEETING OF THE MID-WHARFEDALE PARISH HELD AT ASKWITH VILLAGE HALL 17TH FEBRUARY 2022 AT 7.45 PM

PRESENT:

Dr J Crossley	:	Weston (Chairman)
Mr J Bush	:	Denton
Mr R Boderick	:	Denton
Mr F R A Caton	:	Weston
Mrs K Chivers	:	Nesfield/Langbar
Mrs S Ellis	:	Nesfield/Langbar
Mrs C Marston	:	Askwith
Mr D Powell	:	Middleton
Mrs C Shepherd	:	Askwith
Mr M Whitley	:	Askwith

In Attendance

Miss V Oldham	:	HBC Cllr
Mr N Pullan	:	Clerk

Members of the public attending the meeting

Mrs R Robinson

61/01 APOLOGIES:

Cllr Olby (Weather related)

61/02 DECLARATION ON INTERESTS

No declaration on interests

61/03 PUBLIC SESSION

No comment

61/04 MINUTES:

Minutes of the Ordinary Meeting held on 19th November 2021 having been circulated were proposed Cllr Chivers seconded Cllr Marston and unanimously resolved. These were then duly signed by the Chairman.

61/05 MATTERS ARISING FROM THE PREVIOUS MEETING

5.1 It was confirmed that Askwith seat still requires painting.

5.2 Correspondence had been received from Highways in reference to previous highway matters, many which were still ongoing. The clerk was asked to further write in reference to pot holes at Weston Flatts, West Lane Askwith and Gill Lane Nesfield. Gully and water problems Hunger Hill Middleton, Empty salt bins throughout the parishes and a tree in dangerous condition near the Green at Nesfield.

61/06 CLERKS REPORT:

Duties since 19th November 2021 meeting, dealing with phone calls, emails and correspondence. Receiving and sending emails and posting notices. Article for Church magazine, Writing minutes and forming agendas. Inspecting MWPC assets and updating paperwork. Dealing with planning matters and planning enforcements.

Submitting 2022/2023 Precept. Dealing with Common Land and Grit bin issues at Nesfield. (Should you wish to report a grit bin problem this can be done via northyorks.gov.uk/winter). Working on Clerk vacancy position, including brief job description for Church magazine and posting the vacancy on all notice boards. The best place to advertise the vacancy would be YLCC (Yorkshire Local Councils Association) but unfortunately we are not members of this, so maybe we should try the local press or local town Facebook groups. Currently the Clerk wage is based on SCP 8(Spinal Column Points) this is really for an inexperienced Clerk with no Reasonable Financial Officer responsibility. The SPC are split into LC1 (Local Council) LC2, LC3 etc and within each of these bands are the SPCs. Below is Clerk Profile 1(there are 4 Profiles) which is for a basic Clerk and suggest a discussion should take place for the role to be advertised at SPC15 which would put the hourly rate from £10.65 to £12.24 and this be implemented from the 1st April.

PROFILE 1 (275 Points)

The job requires predominantly practical and procedural knowledge across a technical or specialist area or an equivalent level of organisational, procedural and policy knowledge. *e.g. Small or medium parish.*

The job requires judgmental or creative skills; where there is some need to interpret information or situations and to solve straightforward problems.

The job involves;

Exchanging orally or in writing varied information with a range of audiences:or

Exercising advisory, guiding, negotiating or persuasive skills: *e.g. Up to 6 meetings a year*

The job involves working within recognised procedures, which leave some room for initiative. The work may involve responding independently to unexpected problems and situations. The jobholder generally has access to guidance on unusual or difficult problems. *e.g. No devolved functions*

The job involves some direct impact on the well being of individual, or groups of people, through undertaking tasks or duties, which are to their direct benefit, or impact directly on their health and safety.

The job involves limited, or no direct responsibility for the supervision, direction or co-ordination of other employees. The work may involve demonstration of own duties, or advice and guidance, to new employees, or others *e.g. No Staff*

The job involves some direct responsibility for financial resources. The work regularly involves either:

Handling of cash, or processing of cheques, invoices or equivalent or:

Being accountable for small expenditures from an agreed budget or equivalent income *e.g. Typical budget of up to £25,000*

The job involves some direct responsibility for physical resources. The work regularly involves either:

Some responsibility for security of buildings, external locations or equivalent Or:

Day-to-day maintenance of equipment or premises: Or:

Ordering, or stock control of, a limited range of supplies.

<i>Scale</i>	<i>Points below substantive range</i>	<i>Substantive benchmark range</i>	<i>Points above substantive range</i>
<i>LC1</i>	15-17	18-22	23-25
<i>LC2</i>	26-29	30-34	35-38
<i>LC3</i>	39-42	43-47	48-51
<i>LC4</i>	52-55	56-60	61-64

2020-2021 salary scale (Full set is from SCP 1 to SCP 64)

This is might all seem a bit complex because it is, but thought you might be better reading it before the meeting to help your understanding for a further discussion.

61/07 DISCUSSION ITEMS

- 7.1 MWPC Assets list had been inspected, updated and these were discussed. It was proposed Cllr Broderick, seconded Cllr Whitley and unanimously resolved to accept MWPC asset list.
- 7.2 A discussion took place about Common Land on Briggate Nesfield and various issues including planning applications and TPOs. NYCC are responsible for the area of land but are not responsible for the maintenance of the area. Clerk has written the HBC resident solicitor to seek further guidance reference who is responsible for maintaining Common Land.
- 7.3 For the 19th May meeting to have all the information provided correctly then councilors will need to get the agenda by email. It was asked for all councilors to email the Clerk to confirm they are happy to receive the May agenda in email format. This was proposed Cllr Bush seconded Cllr Powell and unanimously resolved.
- 7.4 It was noted that the 2021/22 Clerk pay award for 1.75% had not yet been agreed with the Unions but it was hoped this would be agreed before the next anniversary date.
- 7.5 The Clerk vacancy has as yet had no applications and this is to be advertised more widely. After some discussion it was proposed Cllr Shepherd seconded Cllr Chivers and unanimously resolved that from the 1st April the Clerk pay scale should be revised to LC1 ref SCP point scale 15 giving a part time a rate of £12.24per hour to fall in line with the SLCC profile 1
- 7.7 Elections are due on 5th May and when Clerk receives the relevant paperwork this will be distributed accordingly.
- 7.8 The HBC annual free bulb scheme was discussed where daffodils, snow drops, crocus and Wild Flower seeds are available. It was proposed Cllr Whitley seconded Cllr Marston and resolved 6 votes to 3 votes and 1 abstention that MWPC apply for Wild Flower seeds.
- 7.9 HBC had written to MWPC regarding Commuted sums confirming that £442.40 is available to spend before July 2027 on hedges and verges within Askwith parish.
- 7.10 Under Borough matters Cllr Oldham gave updated report on the current situation for the NYCC Unitary Authority.

61/08 ACCOUNTS

8.1

The following expenditure and income were then approved.

Barclays

Bank statement 20/12/21 5194.00

Cheques Banked since statement

HMRC (906) 2.40

Income

NIL

Balance 5191.60 **5191.60**

Skipton Building Society

Balance 2/1/21 5626.98

Income 1/1/22 2.81

Total **5629.49** **5629.49**

Total 10821.09

Cheques to be signed at 17th February meeting 2022

Askwith Village Hall (907) 30.00

N Pullan Clerk wage (908) 183.80

N Pullan Clerk wage (909) 183.80

N Pullan Clerk wage (910) 183.80

N Pullan Post expenses (911) 93.10

HMRC (912) 2.40

ISS (antivirus) (913) 25.00

Nesfield Village Fund (914) 80.00

780.40 (780.40)

Total held by MWPC 100.40.69

All the above were proposed by Cllr Marston seconded Cllr Bush and unanimously resolved.

61/09 CORRESPONDENCE:

Various items of information have been forwarded to all Councilors' via email.

Information from 20s Plenty about introducing 20mph speed limit in villages was worth noting along with information regarding The Great British Spring Clean from Friday 25th March to Sunday 10th April. Details for the above from the Clerk.

61/10 PLANNING MATTERS

Langbar with Nesfield

Planning Applications granted

6.12981.A.PRCW High Austaby Diversion of footpath
(489N) PC letter C Granted 13/1/22

Planning Applications

6.128.73.A.DVCON Field at 409036E 451366N
Change of material for stable
(498N) PC letter A

Middleton Parish

Planning Applications granted

6.129.26.B.FUL (493M)	Woodside Carters Lane PC letter A	Rear & side extension Granted 22/11/21
6.129.7.U.LB (495M)	The Old Byre Hunger Hill PC letter A	Single story extension Granted 2/1/22

Planning Applications refused

6.129.20.H.FUL (482M)	Holme Farm PC letter A	Barn to form 3 dwelling
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Planning Enforcements

22/00031/PR15 (502M)	Holme Farm	Demolition of barn
22/0047/PR15	Holme Farm	Dumping of building site spoil

Denton

No applications

Askwith

Planning applications granted

6.131.51.J.FUL (494A)	Grass Garth Farm PC letter A	Link extension to house & building Granted 2/1/22
6.131.2.R.FUL (496A)	Moorview Cottage PC letter A	1 storey extension & external works Granted 3/12/21
6.131.51.K.FUL (500A)	Grass Garth Farm PC letter A	Link extension to house & building Granted 15/2/22

Planning applications

6.131.27.I.FUL (501A)	Bankfoot Farm High Snowdon PC letter A.	Detached car port
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Weston

Planning applications

6.139.8.K.FUL (499W)	Weston Moor Lodge PC letter A	Detached garage
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61/11 WEB SITE

Clerk confirmed meetings and minutes had been added and no invoice received yet.

6/12 MEMBERS POINTS OF INFORMATION

Cllr Whitley reported that Askwith village hall were planning a Queens Platinum Jubilee celebration on Friday 2nd June and all parishes were invited.
Date for the next two meetings 19th May 2022 and 18th August 2022

The meeting closed at 9.16pm

Passed as a true and correct record Chairman

NP/MK1 Date