Clerks Report 15/02/24
Duties since 16th November meeting:

- Dealing with emails.
- Writing minutes and forming agendas.
- Following up items from the last meeting including planning matters and highway issues.
- Asset Check and updating risk assessment form.
- Meetings and calls with Nick Pullan re HMRC, VAT and Banking/Building Society matters.
- New Clerk webinar training provided free by SLCC.

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Clerk to MWPC
clerk.mwparishc@gmail.com
Tel: 07817 064090

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