

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Mid Wharfedale Parish Council

County area (local councils and parish meetings only): N/A

Financial year ending 31 March 2021

Prepared by (Name and Role):

Nick Pullan RFO

Date:

31/03/2021

	£	£
Balance per bank statements as at 31/3/21:		
e.g Current Account	3,426.58	
Building Society Premium Account	5,626.98	
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		9,053.56
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (normally only current account)		
Cheque number		
875	(1.00)	
876	(1.00)	
882	(2.40)	
884	(50)	
		<hr/>
		(54.40)
Add: any un-banked cash as at 31/3/21 e.g Allotment rents banked 30/3/21 (but not credited until 2 April)		
		-
		<hr/>
Net balances as at 31/3/21 (Box 8)		<u>8,999.16</u>