MINUTES FROM THE ORDINARY MEETING OF THE MID-WHARFEDALE PARISH HELD VIA ZOOM ON 15th AUGUST 2020 AT 7.45 PM

PRESENT:

Dr J Crossley	:	Weston (Chairman)
Mr F R A Caton	:	Weston
Mrs K Chivers	:	Nesfield/Langbar
Mr R Broderick	:	Denton
Mr J Bush	:	Denton
Mr D Powell	:	Middleton
Mrs Olby	:	Nesfield/Langbar
Mrs C Shepherd	:	Askwith
Mr M Whitley	:	Askwith

In Attendance

Miss V Oldham	:	HBC Cllr
Mr N Pullan	:	Clerk

Members of the public attending the meeting
Mr S Hearnshaw

55/01 APOLOGIES:
Cllr Ellis Cllr Marston Cllr Stanley (NYCC)

55/02 DECLARATION ON INTERESTS
Cllr Shepherd recorded a declaration of interest in respect of a planning application.

55/03 PUBLIC SESSION
No comments were received from the general public

55/04 MINUTES:
Minutes of the Annual and Ordinary Meeting held on 21st May 2020 having been circulated were proposed Cllr Whitley and resolved. These were then duly signed remotely by the Chairman.

55/05 MATTERS ARISING FROM THE PREVIOUS MEETING

4.1 The Clerk confirmed that the accounts for 2019/20 had been submitted to PKF Littlejohn as part of their request to be part of a 5% inspection requirement. Further information had been asked for which had been sent. Any further comments were awaited.

4.2 Nesfield phone kiosk. Clerk had written again to HBC but in the intervening time BT had submitted a formal planning application. The outcome of this was to be awaited before any further action.

4.3 Parish verge cutting. Had been undertaken,

4.4 Clerk Appraisal. This was now complete and copies were available from the Clerk or Chairman

55/06 CLERKS REPORT;

Duties since 21st May 2020 meeting. Dealing with phone calls, receiving and dealing with correspondence, receiving and sending emails and posting notices. Article for Church magazine, writing minutes and forming agendas. Submitting 2019/20 Audit. MWPC were in the 5% selected for a review of accounts by PFK Littlejohn. We were requested to forward further information (copy of minutes). As the MWPC precept is under £25,000 we have the option of a full review at a cost of £200 or a partial review where no comment will be made unless items are found that need attention. We have not opted for a full review and as yet have had no comments made on the 2019/20 Audited accounts.

I have investigated various costs for us to comply with the new WCAG (Website Content Accessibility Guidelines) regulations which are very confusing and so have provided the relevant information as an explanation.

The Public Sector Bodies (Websites & Mobile Applications No.2) Accessibility Regulations 2018 (to give its full title) came into force in late 2018. Its aim is to ensure public sector websites and mobile apps are accessible to all users, especially those with disabilities. By September 23rd 2020, all parish, town & borough councils must have a website that complies with WCAG 2.1 AA rating so that it meets Accessibility Guidelines as set in the Public Sector Bodies Accessibility regulations. AA compliance covers many areas of a website and include how it's constructed, how the user navigates around it, how the information is presented & displayed. In addition, the public body must be aware of all the website's content and what may not be compliant and publish an Accessibility Statement

As a simple guide, to comply with these accessibility guidelines, a public body must have:

- A WCAG 2.1 AA rated compliant website by Sept 23rd 2020.
- An Accessibility Policy Statement following a standard format by Sept 23rd 2020.
- An Accessible Documents statement, following a standard format by Sept 23rd 2020.
- A process to regularly monitor & review the website.
- A process to provide requests for content that is not in a compliant format.

This is really for larger councils but we still need to comply and having discussed it with Ian Canavan who looks after our web site we need a professional organisation to do this.

55/07 DISCUSSION ITEMS

7.1 Website Content Accessibility Guidelines requirements. The Clerk had investigated this and presented the following costing. Councilspace.com £226.50 Myparishcouncil.Co.uk £560.00 plus VAT and Visionict.com £850. All providing the same service. After a discussion it was proposed Cllr Shepherd and resolved to accept the Councilspace.com quotation.

7.2 Cllr Broderick reported that the top of Denton road sign had been removed. This is of historical interest and after a discussion it was agreed that the Clerk will investigate options and costings for a replacement.

7.3 Under Highway Cllr Whitley asked for the pot holes to the bends on Moor Lane Askwith to be reported. Cllr Shepherd asked for 2no blocked gullies on Askwith Lane Askwith to be reported. Cllr Crossley asked for the pot holes on Church Lane Weston to be reported. Other highway matters were still ongoing IE verge reflector posts on Nesfield green and blocked gullies at Hallam Lane junction Askwith.

7.4 The Annual insurance is due for renewal in September. The quote from Zurich was £312.83 a increase of £3.26. As costing was received last year with Zurich being the cheapest it was proposed Cllr Bush and resolved to continue with Zurich

7.5 Middleton Cold Calling Zone. Cllr Powell asked for clarification on who controlled information on this. As this is NYCC item. Cllr Powell will contact NYCC Cllr Stanley on his return from holiday to raise his questions.

7.6 NALCC (National Association of Local Council Clerks) has still not agreed a new pay deal for 2020/21 but the working from home allowance had increased from £4 to £6 per week, this back dated to April 2020. It was proposed Cllr Broderick and resolved to update this Clerk expenditure accordingly.

7.7 The 2021/2022 budget will be discussed at the November meeting. Should any councillor want items adding to the budget then costing details need to be brought to this meeting.

7.8 Covid 19. Some discussion took place on this but it was felt that it is a constantly changing problem with plenty of current information available to all.

7.9 Cllr Oldham gave a lengthy report on the current Unitary Council proposals. This is a moving target, with many questions to be asked of our local government councillors. This needs resolving by mid September and with so many questions and various options it was decided to make one list of questions to be put forward at one of online meetings attended by an NYCC Councillor.

55/08 ACCOUNTS

8.1

The following expenditure and income were then approved.

Barclays

Bank statement 19/7/2020		4379.90	
Cheques cashed since statement		65.00	
Income			
NIL			
	Balance	4314.90	**4314.90**
Skipton Building Society			
Balance	2/1/20	5616.49	

	Total	**5616.49**		**5616.49**
			Total	**9931.39**

Cheques to be signed at 20th August meeting 2020

N Pullan Clerk wage	(861)	179.75
N Pullan Clerk wage	(862)	179.75
N Pullan Clerk wage	(863)	179.75
N Pullan Post expenses	(864)	110.16
Zurich Insurance	(865)	312.83
SLCC	(866)	78.00
G Nuttall(verges)	(867)	396.00
Councilspace	(868)	226.50
		1662.74

(1662.74)

Total held by MWPC **8268.65**

All the above were proposed by Cllr Powell on resolved.

55/09 CORRESPONDENCE:

HBC letter from R Cooper about Unitary Council proposals (this was well covered by Cllr Oldham in item 7.9)
Arthritis supports group. Information via www.arthritisaction.org.uk/media-centre/events/
Various other items of information have been forwarded to all Councillor's via email.

55/10 PLANNING MATTERS

Langbar with Nesfield

Planning Applications

6.128.33.I.FUL (431N)	Castleburg House PC letter B	Replacement of timber shed
6.128.24.N.FUL (432N)	High Austby Farm PC letter C	Variation of planning to extension
6.128/KIOSK (438N)	Nesfield PC letter B	Removal of phone kiosk
6.128.80.FUL (441L)	Low Laithe Barn PC letter B	Convert to dwelling

Middleton Parish

Planning Applications

6.129.13.A.FUL (442M)	5 Carters Lane Middleton PC letter A	Replacement porch

Denton

Planning Applications passed

6.130.1.J.FUL (433D)	School House Denton PC letter A	Moving oil tank Granted 5/6/19

Planning applications

6.130.38.J.LB (436D)	Church Farm Denton PC letter B	Installation of roof lights

6.130.38.L.FUL (440D)	Church Farm Denton PC letter B	Installation of roof lights

Askwith

Planning applications

6.131.25.H.FUL (435A)	White House Farm Moorside Lane PC LETTER A)	Erection of orangery etc
6.131.KIOSK (437A)	Phone box West Lane PC letter B	Removal of phone box

Panning applications granted

6.131.24.B.FUL (422A)	Snowden Bank Cottage PC letter A	Replacement Garage Granted 18/5/20
6.131.15.P.FUL (429A)	Low Hall Farm Askwith Moor Road PC letter A	Single story extension & in fill Granted 16/7/20
6.131.68.F.PNA (434A)	Manor Farm West Lane PC letter A	Erection of agricultural building Granted 30/7/20/0

Planning applications refused

6.131.27.G.FUL (430A)	Psalters Gate High Snowden PC letter A	Single story extension

Weston

Certificate of lawfulness

Weston Moor Cottage (439W)	Weston	Certificate of lawfulness in respect of garage

55/11 WEB SITE

Brought up to date ready for transfer over to WACG requirements

55/12 MEMBERS POINTS OF INFORMATION

No points raised by any councillors.

Date for the next two meetings 19th November 2020 and 18th February 2021

The meeting closed at 8.58 pm.

Passed as a true and correct record Chairman …….

NP/MK1 Date ……..